

APPLICATION FORMAT FOR DESIGN PROJECTS
(Simplified version)

Note: Fill only the clear blocks. The shaded blocks are not applicable to the proposer from that category

PART – A (General)

#	DETAILS	MSME	Student
1	Proposer		
2	Designation		
3-a	Name of the Unit		
3-b	Name of the Academic Institution		
4	Address		
4	Udyog Aadhar Number (UAN)		
5	Contact Details		
5-a	Name of the official		
5-b	Designation		
5-c	Mobile		
5-d	Email ID		
6	Year of establishment		
7	Products being currently manufactured		
8	Profit & Turn over. <i>During the last three financial years</i>	FY-1 (in Rs/-) Turnover : Profit :	
		FY-2 (in Rs/-) Turnover : Profit :	
		FY-1 (in Rs/-) Turnover : Profit :	
9	Any patents held by the company, including patents filed.		

PART –B (Proposal details)

#	DETAILS	Brief data
1	Name of the Concept	
2	Category <i>(ex. Mech/elec/agri etc.)</i>	
3	Description of the Concept. <i>Please note</i> <ul style="list-style-type: none"> - Clearly bring out the innovation/novelty/uniqueness in the proposal - May also include references to any research papers, etc. 	
4	Existing level of technology / product(s) in the market <i>Please note</i> <ul style="list-style-type: none"> - Bring out gap-analysis - How this gap is eliminated in your proposed idea. - May add your research data and analysis - Must not infringe on any Patent/IPR of anybody. 	
5	Potential for patenting once developed, please explain.	
6	Duration of the project <i>Please note</i> <ul style="list-style-type: none"> - Must not exceed 10 months - Extension only at the discretion of the Head (MSME-CoE) 	

PART –C (Financial details)

#	DETAILS	Brief data	
1	Proposed Design Consultant (if any) - Name - Contact details	<i>Not applicable in case of students' proposals</i>	
2	Tentative Budget (in Rs/-) <i>Please refer to the allowable & non-allowable expenditures, as set out in the approved guidelines of the Scheme.</i>	Bought Out Items	
		Raw Materials	
		Processing &/or Labour	
		Design Consultant (charges)	
		Others (specify)	
		TOTAL (of above)	
3	Any other information which you would like to add to support your proposal		

Signature with date
 (Along with name, designation & official seal)

Declaration by MSME unit
(on Letter Head of MSME Unit)

I declare that:

1. We are going to take services from _____ Design firm /Consultant, for _____ (Project title).
2. The company has not applied, obtained or will be obtaining any other tax/financial incentives for the proposed consultancy project.
3. The company is free from any litigation to the proposed project.
4. The facts stated in this application and the accompanying information are true and correct to the best of my knowledge and that I have not withheld/distorted any material facts; and
5. The company falls under the definition of MSME as (Strike out which is applicable) Micro/ Small / Medium enterprises
6. The company is profitable for last three years and has not been granted any financial support from Design Clinic Scheme before.
7. We are willing to pay matching fund as per scheme guideline.
8. In case the project is approved, I undertake to make facilities available to carry it out, to arrange for the submission of periodic progress reports and other information that may be required by DCS for MSMEs.
9. I certify that I shall ensure that accounts of the funds received and spent will be kept and made available on demand, as specified and required by DCS for MSMEs.
10. I take responsibility to complete project as per the proposed activities and deliverables within the mentioned project duration. In case of failure of project due to lack of manufacturing/commercial capability, in any stage of project, I'll refund the grant received back to NID.

SIGNATURE OF SOLE

COMPANY STAMP

PROPRIETOR/PARTNER/COMPANY
DIRECTOR/MD/CEO*

NAME

Date